

Gaston County Senior Center Rental Policy
1303 Dallas-Cherryville Highway, Dallas, NC 28034
704-922-2170

The Gaston County Senior Center provides a small Conference Center for educational programs, meetings, and events of Gaston County Government departments and groups affiliated with these departments. Gaston County government departments have priority to reserve space for the purpose of providing services to the citizens of Gaston County. The Conference Center is available for use by other Gaston County organizations/individuals when not reserved by Gaston County governmental departments.

Fees

Fees will be charged to all groups, organizations, or individuals to offset expenses incurred with the operation of the Senior Center. Fees are listed on the reservation form.

Other Use Requirements

→ Person making the reservation must be a resident of Gaston County and at least 55 years of age. The person making the reservation is responsible for ALL guests, caterers, and vendors associated with the event and to assure that they abide by the policies of the Center.

→ 85% of the guests must be 55 years of age and older.

→ The person reserving the Center must be present at the event. All damage is the liability of the person reserving the Center.

→ The Senior Center area cannot be used for fundraising events except by organizations affiliated with county government.

→ No firearms, alcohol, illegal drugs, or tobacco use are allowed in the facility or on facility grounds.

→ Chairs and tables cannot be removed from the building.

→ Decorations cannot be applied to walls, ceilings, windows, floors, or sidewalks.

→ Fire exits are clearly identified and cannot be blocked under any circumstances.

→ We request that the noise level be limited. We cannot guarantee that noise will not carry over into the other conference areas.

→ Gaston County staff may enter any/all conference areas during events to assure that all policies of the facility are being observed. If policies are not being observed, the renter and others attending may be asked to leave the facility immediately without a refund of any type.

→ All events must end no later than 10:00 pm unless otherwise approved prior to event.

Gaston County Senior Center
Reservation Form

Date of Event: _____

Person Responsible: _____

E-Mail Address: _____

Address: _____

Daytime Phone: _____ Cell Phone: _____

Purpose of the Event: _____

Time of the Event: _____

Rental Fee \$40.00 per hour (number of hours renting): _____

Estimated number of people attending: _____

Are 85% of the guests 55 years of age and older? _____

I have read and will follow the policies for use of the Gaston County Senior Center. I also understand that I will be held responsible for any damages to the building or equipment.

I have read and will follow the policies for use of the Gaston County Senior Center. I also understand that I will be held responsible for any damages to the building or equipment. I verify that the information on this request form is correct. I agree to abide by all ordinances and regulations of the Gaston County Parks and Recreation Department as well as any other governmental laws and regulations applicable to the use of said facility and premises. I agree to comply with the Americans with Disabilities Act (ADA) which prohibits discrimination on the basis of disability and to make reasonable accommodations in the event to enable participation by an individual with disabilities. If any accommodations are necessary for participation in any program or service, I will notify Parks and Recreation staff.

Responsible Party Signature: _____

Date: _____

Senior Center Staff Member: _____

Date: _____