

# HORSE ARENA APPLICATION

## BIGGERSTAFF HORSE ARENA DALLAS PARK



November 9, 2017

TO: Dallas Park Equestrian Facility Users

FROM: Cathy Hart, Director

RE: 2018 Horse Arena Dates

As we come to the end of 2017, it is time to start scheduling event dates at the Dallas Park Horse Arena and equestrian facilities for next year. If you plan to hold a horse show or event at the Dallas Park next year, we ask you to complete the enclosed application and return it to us by December 31, 2017. Please complete a separate application for each show. For your convenience, we have also included a copy of the FY 2017-2018 Fee Schedule.

Thanks for your interest in the Dallas Park equestrian facilities. You may mail the attached request form to the address below, fax the application, or scan and email to me at [Cathy.Hart@gastongov.com](mailto:Cathy.Hart@gastongov.com). If you fax the application, please be sure to call and confirm we received your fax. Once applications are received, we will mail confirmations to you by early January.

We look forward to working with you on your show or event in 2017. If you have any questions, please do not hesitate to call me at 704-922-2162.

Mailing address:

Gaston County Parks & Recreation  
PO Box 1578  
Gastonia, NC 28053

Fax: 704-922-2166

**Mailing Address**

Gaston County Parks & Recreation  
PO Box 1578  
Gastonia, NC 28053  
Phone: 704-922-2160

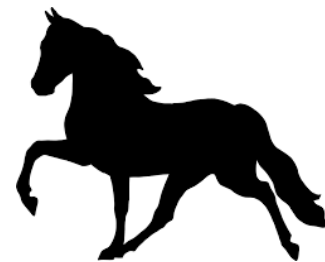


**Street Address**

Gaston County Parks & Recreation  
1303 Dallas-Cherryville Hwy  
Dallas, NC 28034  
Fax: 704-922-2166

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NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY & STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

NAME OF SPONSORING ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Dates requested (please complete a separate form for each event):

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

If you can not have the date requested, please provide an alternate date:

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

Please give a brief description of what the facility will be use for: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When people call requesting information about your show, please give us a name and phone number that we can give out to those callers so that they may call your group directly.

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

Please check the following items that you are requesting from the County:

- |                                             |                                           |                                      |
|---------------------------------------------|-------------------------------------------|--------------------------------------|
| <input type="checkbox"/> STALLS (NUMBER OF) | <input type="checkbox"/> CONCESSION STAND | <input type="checkbox"/> RV HOOK UPS |
| <input type="checkbox"/> TEMPORARY STALLS   | <input type="checkbox"/> PA SYSTEM        | <input type="checkbox"/> ARENA TENT  |
| <input type="checkbox"/> LIGHTS             | <input type="checkbox"/> CONTROL BUILDING |                                      |

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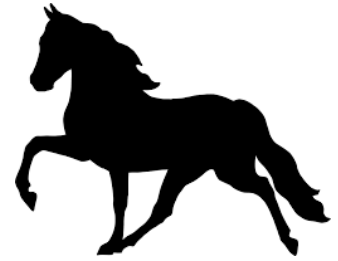


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1. The show sponsor or special event coordinator will be responsible for the proper care of all facilities during the reservation period.
2. Concessions may not be sold without prior approval of Gaston County Parks and Recreation and the Gaston County Health Department. Food vendors will be subject to fees from Parks and Recreation and the Health Department.
3. Show sponsors and special event organizers will be responsible for proper disposal of food waste when using the County's concession stand. The concession stand is not equipped with a garbage disposal so no food waste should be in sinks or drains. At the conclusion of the event, the show organizer should remove all food from the concession stand.
4. Sales of goods and merchandise are prohibited at Gaston County facilities except with a special written permit from Parks and Recreation.
5. Alcoholic beverages are not permitted in any Gaston County Parks and Recreation facilities.
6. Each horse show sponsor will be responsible for providing bedding in the stalls.
7. At the conclusion of each horse show, Gaston County Parks and Recreation will be responsible for cleaning all stalls.
8. Each show sponsor or special events coordinator will be responsible for enforcing the no smoking regulations in all buildings and horse stalls.
9. Stall doors may not be removed without prior written permission by Gaston County Parks and Recreation. Stall doors that are removed without permission will result in the show sponsor being invoiced for damages.
10. RV hook-up fees and stall rental fees are charged on a per day basis including use prior to and after the show. The show sponsor or event coordinator is responsible for payment of all fees.
11. The electrical outlets in the stalls are designed for small appliances such as electrical fans. RVs should only plug in at designated areas. The show sponsor/event coordinator will be responsible for any damages caused by RVs plugging into unauthorized locations.
12. Electrical boxes in the park are not to be opened or tampered with by any show sponsor, event organizer, or show participant. Only authorized County staff may open boxes and make repairs.
13. All decorations at facilities and stalls must be immediately removed after the event. Any nails in stalls must be removed at the conclusion of the event. Nails or other items left at the facility which requires additional staff cleaning time will result in a cleaning and/or damages fees for show sponsors or event coordinators.
14. No candles or fires of any type are permitted in park facilities without prior written approval by Gaston County Parks and Recreation.
15. All dogs and pets must be restrained by a leash not exceeding six feet in length.
16. All trash must be placed in trash cans available in the park. Concession stand users may use the park dumpsters for concession trash. No household trash shall be dumped or left on the grounds.
17. For a complete list of park rules, please see the Ordinance regulation Use of Gaston County Parks and Recreation sites at [www.gastongov.com/departments/parks-recreation/ordinance](http://www.gastongov.com/departments/parks-recreation/ordinance).