



GASTON COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

991 West Hudson Boulevard • Gastonia, North Carolina 28052
704-853-5200 • www.gastonhhs.org

Temporary Event Organizer Application

This application must be completed and submitted to the Gaston County Environmental Health Division to provide information about all food preparation and sales to the public at any public event or exhibition within Gaston County. In addition to this organizer application, a separate Food Vendor Application must be submitted by each food service vendor participating in the event or exhibition. This application must be submitted with a map of the event site indicating the location of all food booths. Please note:

- This application, map, and Food Vendor Application(s) must be submitted no later than 15 days prior to the event.
- A fee of \$75.00 will be required for each food service permit and must be paid with the submission of each Food Vendor Application.

Name of Event:

Date of event

Address of Event:

Name of Organizer:

*Will this event be more than 1
day (If so, provide schedule)?*

Yes
No

Organizer Phone

Organizer Phone Number

Day of Event:

**Additional Contact for
Organizer:**

Phone Number:

**Organizer/ Applicant Email
Address:**

Number of Anticipated Food Booth Set Up:

Date and Time of Food Booth Set Up:

Will you provide water for your food booths (please check which type)?

Yes, City Water (might require a potable water hose) supplied by organizer

No, Water Supplied by Food Vendor

Yes, Private Well (requires additional water sample testing before use)

Other

Check all the other items you will supply for the food booths:

Electricity

Drinking Water Hose(s)

Grease Disposal (please remind all vendors, if you do not provide this, that they are not allowed to dump on the street or ground)

Refrigeration

Recycling

Waste Water Disposal (please remind all vendors, if you do not provide this, that they are not allowed to dump on the street or ground)

Toilet Facilities (required for all events)

Garbage Pick- Up

Will the event include a petting zoo or pony rides?

Yes

No

Other

If yes, will you provide hand washing stations?

Yes

No

I certify that the information in this application is complete and accurate. I understand that any changes to my operation must be submitted to Gaston County Environmental Health for review and approval prior to the event, including immediate notice if switching vendors, new coordinator, rain dates, water or waste disposal changes, etc. I also understand that Environmental Health will communicate their permitting times and I will remind my vendors of the permitting times. If a vendor is a no show or a late show after the permitting time, then I will not allow them to participate in the event:

Organizer
Signature: _____

Date: